

राष्ट्रपति सचिवालय
राष्ट्रपति भवन
PRESIDENT'S SECRETARIAT
RASHTRAPATI BHAVAN

नई दिल्ली - 110004

New Delhi - 110004, the 27th April, 2019

संख्या

No. A-35011/27/16-Admn

Subject: Filling up the post of "Manager" in President's Secretariat on deputation basis.

This Secretariat proposes to fill up the following vacancies on deputation basis, initially for two years, as detailed below:-

S.No.	Name and scale of post	No. of vacancies	To be filled up from
1.	Manager (Level 11 of Pay Matrix) 3 posts – one each for (i) Rashtrapati Nilayam, Secunderabad, (ii) The Retreat, Mashobra, Shimla, and (iii) Rashtrapati Ashiyana, Dehradun	3	From amongst officers holding analogous post in Level 11 of Pay Matrix in the Central Government or equivalent grade in the State Government or Persons holding posts in Level 10 of Pay Matrix in the Central Government or equivalent grade in the State Government for at least 5 years.

2. The format of application is appended as Annexure 'A'. The application from the willing and eligible officials, whose services can be spared, may be forwarded through proper channel to "The Deputy Secretary, Administration Section, President's Secretariat, Rashtrapati Bhavan, New Delhi - 110004", along with attested copies of ACRs/APARs for the last 5 years, integrity certificate and vigilance clearance, so as to reach this Secretariat latest by 26th May, 2019.

(Shivendra Chaturvedi)
Deputy Secretary

(1) Name of post applied for : _____

Paste self-attested
passport size
photograph
(signed partly on
photo and partly on
paper)

(2) Name of the candidate:

(3) Date of Birth:

(4) Permanent Address:

(5) Address for Correspondence:

(6) Contact No./email id

(7) Educational qualification (s):

(8) Present Post held & Date from which working:

(9) Present place of working:

(10) Present Pay:

(11) Working experience:

(12) Service particulars from the date of initial appointment
(alongwith brief of duties performed):

