

**PRESIDENT'S SECRETARIAT**

***(Garden Section)***

**Notice Inviting e- Tender**

F. No. 14/GDN/2017-18

Date:- 15<sup>th</sup> June, 2017

**INDEX**

**Name of work:-** Maintenance of Dalikhana (Nutrition Garden) at Rashtrapati Bhavan, New Delhi during 2017-18.

**SH:-** Providing services of daily wagger/labour for watch and ward at Dalikhana.

S.No	Contents	Page No.
1	Press Notice (e-tenders)	1
2	Terms & Conditions for Contractors	2-5
3	Schedule of quantity	6
4	Format for receipt of deposition of original EMD	7
5	Instruction for online Bid submission	8-10

Certified that this NIT contains pages 1 to 10

  
(U.D. Kukreti)  
OSD (Hart)  
President's Gardens

**Copy to**

1. Director, President's Secretariat.
2. Supdt. President's Gardens/SAO.

**PRESIDENT'S SECRETARIAT**

*(Garden Section)*

**Notice inviting e-tenders**

NIT No. 11/ep/Gdn/2017-18

Tender ID:- 2017\_PS\_213577\_1

The OSD (Hort) President's Garden, President's Secretariat, Rashtrapati Bhavan, New Delhi on behalf of President of India, invites on line item rate tenders from the registered/eligible Contractor of CPWD(Horticulture) who full fill the eligibility criteria as given Annexure - I (General Terms & Conditions) & Annexure - II. Tenderers are advised to follow the instructions for online bid submission regarding e-submission of the bids, through Central Public Procurement Portal for e-procurement at: [https:// www.eprocure.gov.in/eprocure/app](https://www.eprocure.gov.in/eprocure/app). Only on -line bid would be accepted.

S. No	Name of work	Estimated cost in (Rs.)	Earnest money in (Rs.)	Time allowed	Time & last Date of bid submission	Opening date of bids
1.	<b>Name of work:- Maintenance of Dalikhana (Nutrition Garden) at Rashtrapati Bhavan, New Delhi during 2017-18.</b> <b>SH:- Providing services of daily wagger/labour for watch and ward at Dalikhana.</b>	16,41,672/-	32,833/-	12 Months	22.06.2017 2.00 PM	23.06.2017 2.30 PM  On wards

**Eligibility**

I. Experience of having successfully completed the following similar works of prestigious in nature in Govt., during last 5 years.

(a) Three similar works each costing not less than Rs. 6.56 Lakh

Or.

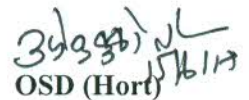
(b) Two similar works each costing not less than Rs, 9.85 Lakh

Or.

(c) One similar works each costing not less than Rs. 13.13 Lakhs.

For the purpose of this clause similar work means work for maintenance of garden /residential or non-residential complex of prestigious nature like VVIP Building such as, Rashtrapati Bhavan, Prime Minister Office, Parliament House, Baroda House etc.

II. The average annual financial turnover during the last 3 years should be at least 30% of the estimated cost. The tenderer or the contractor who do not attach DD of the earnest money in the prescribed manner are liable to be rejected. The OSD (Hort), President's Gardens, Rashtrapati Bhavan reserves the right to accept or reject any tender in whole or part without assigning any reason.

  
OSD (Hort)

*President's Gardens*

**GENERAL TERMS AND CONDITIONS FOR ELIGIBILITY CRITERIA:**

**Name of work:-** Maintenance of Dalikhana (Nutrition Garden) at Rashtrapati Bhavan, New Delhi during 2017-18.

**SH:-** Providing services of daily wager/labour for watch and ward at Dalikhana.

Tender will be issued to only those eligible/registered contractors in CPWD (Horticulture) who comply of the following eligibility criteria; Tenderers shall submit documentary 'proof of eligibility criteria, failing which the tender will be summarily rejected.

- a) Should have satisfactorily completed (at least one of them should be in Central Government/ VVIP Building of high security zone either three similar works each costing not less than 40% of the estimated cost put to tender or two similar works each costing not less than 60% of the estimated cost put to tender or one similar work costing not less than 80% of the estimated cost, during the last 5 years.
- b) Contractor should submit the copy of work order with Work Completion Certification of similar work in support of work experience as per serial 'a' above.
- c) Bidders should have undertaken at least one similar works in since last five years in any Heritage or VVIP building such as Rashtrapati Bhavan, Prime Minister Office, Parliament House, Baroda House, etc.
- d) Contractor should enclose certified copy of registration certificate under Employee Provident Fund Act and ESI as per Act 1948 also latest proof of the same.
- e) The contractor has to submit labour license from Labour Commissioner to employee contract labour as per labour Act/as applicable.
- f) The tenderer would be required to provide certified copy of Income Tax PAN Card of the tender.
- g) Tenderer should submit certified copy of service tax registration certification.
- h) Bid should be complete and covering the entire scope of job and should confirm to the General and Special conditions indicated in the bid documents. Incomplete and non-conforming bids will be rejected outright.
- i) No Joint Venture/construction is allowed to participate in the tender process.

**TERMS & CONDITION**

**Name of work:- Maintenance of Dalikhana (Nutrition Garden) at Rashtrapati Bhavan, New Delhi during 2017-18.**

**SH:- Providing services of daily wager/labour for watch and ward at Dalikhana.**

1. The tenderer shall quote their rates in the provided BOQ.
2. Unless otherwise specified in the Scheduled of Quantities, the Rates of all the items of the work shall be considered as inclusive all charges like wages and all Statutory obligations towards ESI/EPF etc. as per prevailing Labour Act and Transportation, Royalty and other Taxes etc. in case of supply of materials.
- 3(i) Tenderer has to furnish earnest money of **Rs: 32,833/-** deposit @ 2% of the estimated cost i.e. **Rs. 16,41,672/-** in the form of Demand Draft in favour of Pay & Account Officer, President's Secretariat. The contractor can deposit original EMD in the office of OSD (Hort) within the period of bid submission.
- 3(ii) The original EMD in the form of Demand Draft should be deposited in the office of OSD (Hort), President's Secretariat, within the period of bid submission. Receipt in this regard shall be issued in the prescribed format by the office of OSD (Hort).
- 3(iii) The EMD receipt issued on the prescribed format shall be uploaded to the tendering website by the intending bidder up to the specified bid submission date and time.
- 3(iv) The bid can also be submitted on Central Public Procurement Portal after deposition of original EMD in the office of OSD (Hort) within the period of submission.
4. The tender shall not be considered without earnest money in the form mentioned above.
5. The Earnest Money deposited, shall be returned after receiving the aforesaid performance guarantee.
6. The Successful tenderers shall deposit an amount equal to 5 % of the tendered value and accepted value of the work as Security Deposit in the form of Call receipt/Bankers cheque/Demand Draft/ Pay Order of a Scheduled Bank in favour of Pay & Account Officer, President's Secretariat.
7. Conditional tender in any form, will not be accepted.
8. Major T & P like lawn Mowers, Tractor Trolley and other accessories required for maintenance of horticulture work will be provide by the Department to the contractor. All kind of hand tools shall be arranged by the contractor.
9. The Contractor shall take instructions from the officer-in-charge regarding supply and stacking of materials at site.
10. The Contractor shall make his own arrangement for obtaining Electric/Water connection if require and make necessary payment directly to the Department concern.
11. The entry of workers into the President's Estate is through temporary entry passes to be made by the Security Office of the Rashtrapati Bhavan for which the contractor shall submit the details in advance. Workers with good conduct records only would be allowed to work.
12. Payment will be made by ECS/RTGS only on monthly basis subject to successful execution of work/quality against bill submitted by the agency on the receipt of bill. No advance payment will be made.
13. The contractor shall pay the ESI/EPF (as applicable) and provide the uniform to the workers from his quoted rates and nothing will be paid extra on this account by the Department. The contractor shall be fully responsible for any complain of the wrker in this regard .

