

**PRESIDENT'S SECRETARIAT**

**Rashtrapati Bhawan  
(Garden Section)**

**NOTICE INVITING E-TENDER**

No.19(xxvi)/Gdn/2019-20

23, March, 2020

**Subject: Supply of Fresh Cut Flower to President's Secretariat, Rashtrapati Bhavan, New Delhi – regarding.**

The Superintendent, President's Garden, President's Secretariat, Rashtrapati Bhavan, New Delhi on behalf of the President of India, invites on line bids from the eligible Firms for award of contract for **supply of Fresh Cut Flower to President's Secretariat, Rashtrapati Bhavan, New Delhi** for a period of one year. Bidders are advised to follow the instructions for online bid submission regarding e-submission of the bids, through Central Public Procurement Portal for e-procurement at: [https:// www.eprocure.gov.in/eprocure/app](https://www.eprocure.gov.in/eprocure/app). Only on -line bid would be accepted.

**2. GUIDELINES FOR THE BIDDERS**

- i. The bids will be accepted only on-line through <https://eprocure.gov.in> under two bid systems viz. Technical Bid and Financial Bid. The last date of submission of bids/quotations is **8<sup>th</sup> April, 2020** before **1100 hrs**. Any Bid/Quotation received after due date and time, by whatever means, shall not be entertained. The technical bids will be opened online by the Bid Opening Committee at **1130 hrs** on **9<sup>th</sup> March, 2020**. Bidders can see bid opening online on CPP portal or they may come to Garden Section of President's Secretariat. Financial bids of only technically qualified bidders will be opened subsequently, notice for which will be issued accordingly. Incomplete or conditional bids/quotations will not be entertained.
- ii. Pre- bid meeting will be held at Garden Section, President's Estate, New Delhi- 110004.
- iii. All details, regarding the subject tender are available on President's Secretariat website <https://www.Rashtrapatisachivalaya.gov.in> and [https://www.eprocure .gov.in](https://www.eprocure.gov.in). Any change/modification in the Tender enquiry will be intimated through above websites only. Bidders are, therefore, requested to visit our websites regularly to keep themselves updated.
- iv. For submission of E-bids, bidders are required to get themselves registered with [eprocure.gov.in](http://eprocure.gov.in) website along with Digital Signature Certificates issued by CCA under IT Act-2003.

- v. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be got clarified from the 24\*7 CPP Portal helpdesk on Tele No. 0120-4200462, 4001002, 4001005, 6277787.

Sl.No.	Specification	Date
1.	Publish date	24.03.2020
2.	Bid document download/start date	25.03.2020
3.	Bid submission start date	25.03.2020
4.	Pre-Bid Meeting	02.04.2020 (11.30AM)
5.	Bid documents download end date	08.04.2020
6.	Bid submission End Date	08.04.2020
7.	Bid opening Date	09.04.2020

3. **MINIMUM ELIGIBILITY CRITERIA:**

- i. The Firm/Company should be either registered with Horticulture Department of Central Public Works Department (CPWD) or specialized Florist agencies having more than 5 years of experience in supply of cut flowers. **Scanned copy of year of establishment or incorporation of the Firm must be uploaded with Technical Bid.**
- ii. The Registered shop or outlet of the Firm/Company should be located within the radius of 10 Km (by Road) of Rashtrapati Bhavan, New Delhi. Proof duly supported by documentary evidence should be uploaded with Technical bid.
- iii. The Firm/Company should have completed successfully and satisfactorily at least 3 work orders for total cost as mentioned under for supply of cut flower to Government Ministries/ departments/ PSUs, 5 Star and above Hotels as per star classification by Ministry of Tourism, etc. during last 5 years. Proof duly supported by documentary evidence should be uploaded with the technical bid.
- (a) Three similar works each costing not less than of the Rs. 28 lakh.  
Or
- (b) Two similar works each costing not less than of the Rs. 41 lakh.  
Or
- (c) One similar works each costing not less than of the Rs. 55 lakh.
- iv. The average annual turnover of the Company for the last **03 years (FY 2016-17, FY 2017-18, FY 2018-19)** should not be less than **Rs.1.50 Crore per year**. A certificate duly certified by Chartered Accountant should be uploaded with the technical bid.

