

FORM OF BOOKING OF ROOMS IN RB CLUB HOUSE(2, MTC)

To

The Secretary (PSOI) & Director (Adm)
President's Secretariat
Rashtrapati Bhavan
New Delhi.

Sir,

I, the undersigned, a regular/associate member of PSOI wish to book room(s) in the RB Club House, 2 Mother Teresa Crescent, President's Estate, New Delhi. The necessary details are given below :-

1. Name of Member
2. Designation of Member
3. Address
4. Contact No.[O]..... [R]
5. E mail ID[Mobile No].....
6. Valid Membership Card No.
7. Number of Rooms required for booking
.....
(specify)
8. Period of Booking from.....To.....
(from 1200 Noon to 1200 Noon next day, cycle)
9. Details of function (if booked for function)
10. Name, Address and occupation of guest
who will stay in the RB Club House(2-MTC).
.....

UNDER TAKING

I, the undersigned, undertake that during the course of booking of room(s) in the RB Club House(2, MTC) :-

- (a) I will not cause any damage to the Lawn/Road/Buildings/Fixtures/Furniture/any other asset in the premises. If any damage is caused, the amount will be deducted from the Security money deposited by me.
- (b) No alcoholic drinks will be consumed or Serviced in the premises of the RB Club House during the occupancy.

- (c) I will be solely responsible for the booking of rooms in the RB Club House.
- (d) In case of suppression of information and provision of false information by me, I will be debarred from Membership of PSOI for three years.

Date :
Applicant

Signature of

Note : Booking charges and security deposit may be paid by the applicant by Cheque drawn in favour of Secretary, PSOI as per rate as follows:- i) Rs.750/- per day for single room (ii) Rs.2500/- per day for lawn (for large functions such as marriage) for small functions such as birthday Rs.1000/- will be charged for lawn. For marriage functions security deposit (refundable) will be charged at the following rate (i) Rs.2500/- for one room (ii) Rs.10,000/- for lawn. In case, amount is paid by cash, the same may be deposited with Cashier, President's Secretariat.

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