

PRESIDENT'S SECRETARIAT  
(General Admn Section)

Rashtrapati Bhavan  
New Delhi-110 004  
Dated the ...<sup>8<sup>th</sup></sup>...July 2009

D-16015/1/05- GA (11)

Sirs,

Sealed quotations are invited for the purchase of **superior quality winter fabrics** for making of winter uniforms of Group 'C' & 'D' staff of the President's Secretariat from reputed firms/manufacturers/authorized dealers for the current financial year 2009-10 as per nomenclature and quantity mentioned below. The estimated cost of the purchase is Rs.2.50 lakh approx. (Rupees two lakhs and fifty thousand only)

<u>Sl. No</u>	<u>Items</u>	<u>Qty reqd (mtrs approx)</u>
i.	Grey wollen serge	225
ii.	Navy Blue wollen serge	95
iii.	Khaki woollen serge	625

**Specifications: Width of the fabric should be 137 cm, company logo and % of wool present in the fabric are to be mentioned.**

2. Tenderers are required to furnish their bids in **two parts** namely (a) **technical bid** and (b) **financial bid**. The **technical bid** should contain samples of the above mentioned items, Earnest Money Deposit, Tax Identification Certificate and any other relevant document which the firm wishes to submit. The **financial bid** should contain the price bid mentioning the rate quoted in words and figures. Details of rates, taxes, duties and discounts if any, may also be quoted by the bidder. **Selection will be made mainly on the basis of the quality of the samples received. Quotations without samples and Earnest Money will be treated as invalid.** No tender will be accepted in person or otherwise after the specified date.

3. The tender documents can be down loaded free of cost from the official website of President's Secretariat i.e. [www.rashtrapatisachivalaya.gov.in](http://www.rashtrapatisachivalaya.gov.in)

4. Quoted rates should be valid up to 31<sup>st</sup> March 2010.

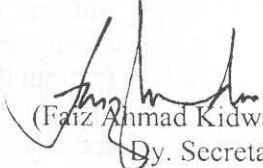
5. The Technical bid and the Financial bid should be sealed by the bidder in separate covers duly inscribed with the words "**Technical Bid for winter fabrics**" and "**Financial Bid for winter fabrics**" respectively and put into an envelope large enough to contain both the bids. The envelope is to be addressed to the Deputy Secretary, President's Secretariat, Rashtrapati Bhavan New Delhi-110004 and dropped in the box placed at the Central registry Section, Rashtrapati Bhavan, near Brassey Avenue, opposite Cathedral Church, New Delhi on all working days. The last date for dropping the bids (both technical & financial) will be **27<sup>th</sup> July 2009 up to 5.00 p.m.** The technical bids will be opened by a board at 3.30 p.m. on **29<sup>th</sup> July 2009 by a Board in General Administration Section.** Financial bids shall be considered only of those bidders whose technical bids have been approved by the Board.

6. An earnest money of Rs.5,000/- (Rupees five thousand only) will be deposited by the firm in the form of an account payee Demand Draft/Pay Order in favour of Pay & Accounts Officer, President' Secretariat, New Delhi. The earnest money of the firms whose quotations are not approved, will be refunded. **If the tenderer withdraws his tender within the validity period or makes any modification in the terms and conditions of the tender which are not acceptable to the Department, then the Government (President's Secretariat) shall without prejudice to any other right or remedy be at liberty to forfeit 50% of the Earnest Money.**

7. Contract document where necessary should be executed within 21 days of the issue of letter of acceptance. Non fulfillment of this condition of executing a contract by the Contractor/Supplier would constitute sufficient ground for annulment of the award and forfeiture of Earnest Money Deposit.

8. The firm which is finally selected will be required to make a Security Deposit of Rs.12,500/- (Rupees twelve thousand and five hundred only) which shall be refunded only after completion of guarantee/warranty period. Penalty of liquidated damages for delay in supply or not of requisite specification shall be imposed for an amount not exceeding 10% of the estimated value, as per decision of the Competent Authority whose decision shall be final and binding. Replacements for defective items shall be done immediately otherwise it will be replaced at the risk and cost of the supplier.

Yours faithfully,

  
(Faiz Ahmad Kidwai)  
Dy. Secretary