

**PRESIDENT'S SECRETARIAT**  
**(Household Section)**

Rashtrapati Bhavan  
New Delhi-110004  
20 May 2009

Sir,

Sealed quotations are invited for the purchase of **good quality shoes** for Household & Sanitary Staff of the President's Household from reputed firms/manufacturers/authorized dealers for the current financial year 2009-2010 as per nomenclature and quality mentioned below. )

S. No.	Items	Qty. required (approx)
(a)	Black leather shoes (specifications: Black colour Micro/leather/ Softy Air Max/Crepe / PU/TPR Sole Sizes: 5,6,7,8,9,10,11 & 12	320
(b)	Ladies leather sandals (Specifications: Black colour/Rubber/PU/TPR sole Sizes: 4,5,6,7,8 & 9)	10

2. Tenders are required to furnish their bids in **two parts** namely (a) **technical bid** and (b) **financial bid**. The technical bid should contain samples of the above mentioned items, Earnest Money Deposit, Tax Identification Certificate and any relevant documents which the firm wishes to submit. The financial bid should contain the price bid mentioning the rate quoted in words and figures details of Rates, Taxes, Duties and Discounts if any, may be quoted by the bidder. **Selection will be made mainly on the basis of the quality of the samples received.** Quotations without samples and earnest money will be treated as invalid. No tender will be accepted in person or otherwise after specified date.

3. Tender documents can be downloaded from the official website of President's Secretariat i.e. <http://rashtrapatisachivalaya.gov.in>

4. Quoted rates should be valid upto 1<sup>st</sup> June 2010.

The technical bid and the financial bid should be sealed by the bidder in separate covers duly inscribed with the words "**Technical Bid for Shoes**" and "**Financial Bid for Shoes**" respectively and addressed to the Comptroller, President's Household, Rashtrapati Bhavan, New Delhi-110004. The quotations must reach this office on or before **1st June, 2009 upto 5.00 PM** by post. The tenders will be opened by a board on **2nd June, 2009 at 3.30 PM**. Financial bids shall be considered only of those bidders whose technical bids have been approved by the Board.

5. An earnest money of **Rs 1,000/-**(Rupees one thousand only) will be deposited by the firm in the form of an account payee Demand Draft/Pay Order in favour of the Pay and Account Officer, President's Secretariat, New Delhi. The earnest money of the firms whose quotations are not approved will be refunded as quickly as possible. The firm which is finally selected will be required to make security deposit of **Rs.7,000/-**(Rupees seven thousand only) which shall be refunded only after completion of guarantee/warranty period. Penalty of liquidated damages for delay in supply or not of requisite specifications shall be imposed for the amount not exceeding 10% of the estimated value, as per decision of the Competent Authority whose decision shall be final and binding. Replacements for defective items shall be done immediately otherwise it will be replaced at the risk and cost of the supplier.

6. The Secretary to the President reserves the right to reject any or all the quotation without assigning any reason.

Yours faithfully,



Comptroller,  
President's Household