

PRESIDENT'S SECRETARIAT
(General Admn Section)

Rashtrapati Bhavan
New Delhi 110004
Dated the May 2009

No.D-16013/1/05-GA

Sirs,

Sealed quotations are invited for the purchase of **good quality shoes** for the Group 'C' & 'D' staff of the President's Secretariat from reputed firms/manufacturers/authorized dealers for the current financial year 2008-2009 as per nomenclature and quantity mentioned below. The estimated cost of the purchase is Rs.1.50 lakh approx. (Rupees one lakh and fifty thousand only)

	<u>Items</u>	<u>Qty reqd</u>
i.	Black leather shoes (specifications: Black colour/ Micro leather Softy/Air Max/Crepe Sole Sizes: 5,6,7,8,9,10,11 & 12)	336 pairs (approx)
ii.	Ladies leather sandals (Specifications: Black colour/ Micro leather softy/ Air Max/Crepe Sole sizes: 4,5,6,7,8 & 9)	13 pairs (approx)
iii.	White canvas shoes (specifications: White colour/ Rubber sole/ sizes: 6,7, 8 & 9)	18 pairs (approx)

2. Tenderers are required to furnish their bids in **two parts** namely (a) **technical bid** and (b) **financial bid**. The technical bid should contain samples of the above mentioned items, Earnest money Deposit, Tax Identification Certificate and any relevant document which the firm wishes to submit. The financial bid should contain the price bid mentioning the rate quoted in words and figures. Details of rates, taxes, duties and discounts if any, may be quoted by the bidder. **Selection will be mainly on the basis of the quality of the samples received.** Quotations without samples and Earnest Money will be treated as invalid. No tender will be accepted in person or otherwise after the specified date.

3. Tender documents can be downloaded free of cost from the official website of President's Secretariat i.e. <http://rashtrapatisachivalaya.gov.in>

4. Quoted rates should be valid upto 31st March 2010.

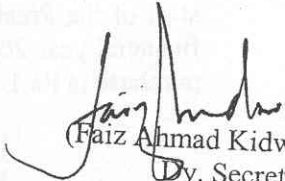
5. The Technical bid and the Financial bid should be sealed by the bidder in separate covers duly inscribed with the words "**Technical Bid for Shoes**" and "**Financial Bid for Shoes**" respectively and put into an envelope large enough to contain both the bids. The envelope is to be addressed to the Deputy Secretary, President's Secretariat, Rashtrapati Bhavan New Delhi-110004 and is to be dropped in the box placed at the Central Registry Section, Rashtrapati Bhavan, near Brassey Avenue, opposite Cathedral Church, New Delhi on all working days. The last date for dropping bids (both technical & financial) will be **27th May 2009 upto 5.00 p.m.** The technical bids will be **opened at 3.30 p.m. on 29th May 2009** by a board in General Administration Section. Financial bids shall be considered only of those bidders whose technical bids have been approved by the Board.

6. An earnest money of Rs.3,000/- (Rupees three thousand only) will be deposited by the firm in the form of an account payee Demand Draft/Pay Order in favour of Pay & Accounts Officer, President's Secretariat, New Delhi. The earnest money of the firms whose quotations are not approved, will be refunded as quickly as possible. The firm which is finally selected will be required to make a Security Deposit of Rs.7,500/- (Rupees seven thousand and five hundred only)


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7. If any tenderer withdraws his tender within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, the President's Secretariat shall without prejudice to any other right or remedy be at liberty to forfeit 50% of the earnest money absolutely.

Yours faithfully,


(Faiz Ahmad Kidwai)
Dy. Secretary

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