

PRESIDENT'S SECRETARIAT
(General Administration Section)

Rashtrapati Bhavan
New Delhi-110004
24 November 2008

No.D-14013/1/03-GA

Sealed quotations are invited for the purchase of 'Photographic Equipment for use in the President's Secretariat, Rashtrapati Bhavan, New Delhi, as per Annexure 'A'.

2. The quotation addressed to Deputy Secretary (K.), President's Secretariat, Rashtrapati Bhavan, New Delhi is to be dropped in the box left for this purpose at the Central Registry Section, Rashtrapati Bhavan, near Brassey Avenue, opposite Cathedral Church, New Delhi. The last date for dropping the bids is **15th December 2008 upto 5.00 p.m.** Quotations will be **opened on 17th December 2008 at 3.30 p.m.** by a Board in the General Administration Section. The sealed envelopes containing the quotation should be superscribed as '**Quotations for Photographic Equipment**' and no quotations will be accepted in person or after the specified date.

3. Rates quoted for the items should be specifically of the brand asked for in the NIT. **Rates of other brand names will not be accepted.**

4. The supply of photographic items should be completed within a period of two months from the date of the supply order.

5. The photographic items will be delivered at the Rashtrapati Bhavan at the expense of the supplier.

6. The rates of the required items and taxes, if any, should be mentioned specifically. Other details like trade marks etc. should also be mentioned. In case Sales Tax is charged, the Sales Tax number should be indicated. The supply of items shall be against warranty for a specified period.

7. Quotations will be binding for a period of one year during which period the supply order may be given.

8. The tenderers will be required to deposit a Demand Draft/Pay/Order of Rs.25,000/- with their quotations, as earnest money in favour of Pay & Accounts Officer, President's Secretariat, New Delhi. **Quotations without Earnest Money will not be accepted.** The earnest money of the firms whose quotations are not approved, will be refunded.

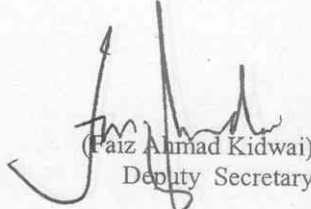
9. The successful bidder will be required to furnish a '**Performance Security**' of **5 to 10% of the value of goods** in the form of an Account Payee Demand Draft/ Fixed Deposit receipt from a Commercial bank/Bank guarantee from a commercial bank in an acceptable form safeguarding the purchasers interest in all respects.

10. The payments for supplies will be made by Cheque issued by the Pay & Accounts Office, President's Secretariat after the receipt of the bills.

11. This Secretariat is not bound to accept the lowest or any quotation.

12. President's Secretariat reserves the right to accept or reject any quotation in whole or in part without assigning any reason thereof.

Website: www.rashtrapatisachivalaya.gov.in


(Faiz Ahmad Kidwai)
Deputy Secretary

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ANNEXURE - A

Photographic Equipment

S.No.	Items	Qty reqd
	Equipment	
1	Canon EOS DS Mark III Digital Camera Body only (latest)	2
2	Canon Zoom Lens 28-300 mm	2
3.	Canon Zoom Lens 28-105 mm F.2.8	2
4	Canon EF 14 mm F/2.8 USM lens (Distortion free)	2
5.	Canon EF 180 mm f/3.5 Macro USM lens	2
6	Canon EF 1.4 X II Extender	2
7	Canon EF 12 Extension tube	2
8	Canon EF 25 Extension tube	2
9	Canon Speedlite 580 EX	2
10	Canon Camera Battery Charger for Mark II NI MH Pack NP-E3	2
11	Canon Camera Battery Charger for Mark III LP -E4	2
12	Sony T-300 or latest digital camera	1
13	Rechargeable Battery Charger for 2600 mAh Battery (any good company)	8