

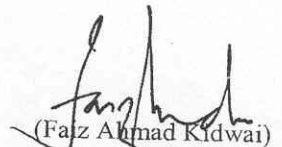
PRESIDENT'S SECRETARIAT
(General Administration Section)

Rashtrapati Bhavan
New Delhi-110004
8th September 2008

No.D-14013/1/08-GA

Sealed quotations are invited for the purchase of 'Photographic Materials for use in the President's Secretariat, Rashtrapati Bhavan, New Delhi, as per Annexure 'A'.

2. The quotation addressed to Deputy Secretary (Administration), President's Secretariat, Rashtrapati Bhavan, New Delhi is to be dropped in the box left for this purpose at the Central Registry Section, Rashtrapati Bhavan, near Brassey Avenue, opposite Cathedral Church, New Delhi. The last date for dropping the bids is **26th September 2008 upto 5.00 p.m.** Quotations will be **opened on 29th September 2008 at 3.30 p.m.** by a Board in the General Administration Section. The sealed envelopes containing the quotation should be superscribed as '**Miscellaneous Photographic Materials**' and no quotations will be accepted in person or after the specified date.
3. Rates quoted for the items should be specifically of the brand asked for in the NIT. Rates of other brand names will not be accepted.
4. Samples of items particularly in respect of the albums at Sl. Nos. 5, 6 & 7 can be seen in the Photo Section of this Secretariat. **Samples of the albums must be furnished along with the quotations. Quality will be the main consideration and there shall be no compromise with regard to quality.**
5. The supply of photographic materials should be completed within a period of two months from the date of the supply order.
6. The photographic materials will be delivered at the Rashtrapati Bhavan at the expense of the supplier.
7. The rates of the required items and taxes, if any, should be mentioned specifically. Other details like trade marks etc. should also be mentioned. In case Sales Tax is charged, the Sales Tax number should be indicated. The supply of materials shall be against warranty for a specified period.
8. Quotations will be binding for a period of one year during which period the supply order may be given.
9. The tenderers will be required to deposit a Demand Draft/Pay/Order of Rs.6,000/- with their quotations, as earnest money in favour of Pay & Accounts Officer, President's Secretariat, New Delhi. **Quotations without Earnest Money will not be accepted.** The earnest money of the firms whose quotations are not approved, will be refunded.
10. The payments for supplies will be made by Cheque issued by the Pay & Accounts Office, President's Secretariat after the receipt of the bills.
11. This Secretariat is not bound to accept the lowest or any quotation.
12. President's Secretariat reserves the right to accept or reject any quotation in whole or in part without assigning any reason thereof.


(Faiz Ahmad Kidwai)
Deputy Secretary

.....
.....
.....
.....
.....
.....

ANNEXURE 'A'

Miscellaneous Photographic Materials

1	Rechargeable battery(nickel metal 2600 mAh Hydride) Canon/Fuji/ or any good company	40
2	Duracell batteries (AA 1.5V)	500
3	DVD R (Sony) 4.7 GB	200
4	CD R (Sony) 700 MB (with box)	3000
5	Makhijani Photo Album for inserting 100 5"x7" size photos (assorted colours)	50
6	Portfolio Album for inserting 10 - 8"x10" size photos	25
7	Portfolio Album for inserting 20 - 8"x10" size photos	25
8	Compact Flash Card (Sandisk) 1 GB	8
9	Sandisk Card Reader	4
10	Sony Pen Drive 4 GB	4
11	Rectified Spirit	2 ltr
12	Broad camera strap for canon digital camera	6
13	UV Filters - 77mm	1 doz
14	Software items	
15	Flip album software pro 3	1
16	Flip album vista pro software	1
17	AC DSEE software (latest)	1
18	Adobe photoshop CS-2	1