

**PRESIDENT'S SECRETARIAT**

**(Household Section)**

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F.No.13/HS/Winter Uniform/07

Rashtrapati Bhavan  
President's Household  
New Delhi -1100 04  
4 September 2008

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Sirs,

Sealed quotations are invited for the purchase of **Superior Quality of Terrywool Fabric Red, Blue, Khaki** for making of winter uniforms of Household and Sanitary Staff of the President's Household Rashtrapati Bhavan, New Delhi, from reputed firms/manufacturers/authorized dealers for the current financial year 2008-09 as per nomenclature and quality mentioned below. The estimated purchase will be intimated on receipt of your quotations & samples approved by the competent authorities:-

S. No.	Items	Qty. reqd. Approx.
(a)	Terry wool (Blue)	229 Mtr.
(b)	Terry wool (Red)	328 Mtr.
(c)	Terry Wool (Khaki)	10 Mtr.

**Specifications: Width of Terrywool fabric, company logo and % wool & viscosities present in the fabric are to be mentioned.**

2. Tenders<sup>er</sup> are required to furnish their bids in **two parts** name (a) **technical bid** and (b) **financial bid**. The technical bid should contain samples of the above mentioned items, Earnest Money Deposit, Tax Identification Certificate and any relevant documents which the firm wishes to submit. The financial bid should contain the price bid mentioning the rate quoted in words and figures details of Rates, Taxes, Duties and Discounts if any, may be quoted by the bidder.

**Selection will be made mainly on the basis of the quality of the samples received.** Sample without quotations will be treated as invalid. No tender will be accepted in person or otherwise after specified date.

3. Quoted rates should be valid upto 31<sup>st</sup> March, 2010.

4. The technical bid and financial bid should be sealed by the bidder in separate covers dully inscribed with the words **“Technical Bid for Superior Quality Terry wool Fabric, Red, Blue, Khaki** respectively and addressed to the Comptroller, President’s Household, Rashtrapati Bhavan, New Delhi-110004. The quotations must reach this office on or before 18<sup>h</sup> September 2008 upto 5.00 PM by post. The tenders will be opened by a board on 19<sup>th</sup> September 2008 at 3.30 PM.

5. An earnest money of **Rs 1,000/-**(Rupees one thousand only) will be deposited by the firm in the form of an account payee Demand Draft/Pay Order in favour of the Pay and Account Officer, President’s Secretariat, New Delhi. The earnest money of the firms whose quotations are not approved will be refunded as quickly as possible. The firm which is finally selected will be required to make security deposit of **Rs.8,000/-**(Rupees eight thousand only) which shall be refunded only after completion of guarantee/warranty period. Penalty of liquidated damages for delay in supply or not of requisite specifications shall be imposed for the amount not exceeding 10% of the estimated value, as per decision of the Competent Authority whose decision shall be final and binding. Replacements for defective items shall be done immediately otherwise it will be replaced at the risk and cost of the supplier.

6. The Comptroller President’s Household, on behalf of the Secretary to the President reserves the right to reject any bid, if the product of the firm does not qualify the required specifications.

Yours faithfully,



Comptroller,  
President’s Household