

**PRESIDENT'S SECRETARIAT**

*(Garden section)*

**Notice inviting e- Tender**

F. No.14 /Gdn/2017-18

Date: 13<sup>th</sup> June, 2017

**INDEX**

**Name of work : Maintenance of Fauna of Bio-Diversity Park, President's Estate,  
New Delhi during 2017-18.**

**SH: Supply of Animal / Bird Feed.**

<b>Sl. No.</b>	<b>Content</b>	<b>Page No.</b>
1	Press Notice (e-tenders)	1
2	Terms & Conditions for Contractors	2-3
3	Schedule of Quantity	4
4	Format for receipt of deposition of original EMD	5
4	Instruction for online Bid submission	6-8

**Certified that this NIT contains pages 1 to 8**

  
(U.D Kukreti)  
OSD (Hort)  
President's Garden

**Copy to:**

1. Director, President's Secretariat, New Delhi
2. Supdt., President's Gardens/SAO

**PRESIDENT'S SECRETARIAT**

*(Garden section)*

**Notice inviting e- Tender**

**NIT No: 09/ep/Gdn/2017-18**

**Tender ID:- 2017\_PS\_206323\_1**

The OSD (Hort) President's Garden, President's Secretariat, Rashtrapati Bhavan, New Delhi on behalf of the President of India, invites on line item rate tenders from the registered/eligible Contractor of CPWD (Horticulture)/Specialized Agencies/ Reputed Supplier /Manufacturer who full fill the eligibility criteria as given Annexure- I (General Terms & Conditions). Tenderers are advised to follow the instructions for online bid submission regarding e- submission of the bids, through Central Public Procurement Portal for e-procurement at: [https:// www.eprocure.gov.in/eprocure/app](https://www.eprocure.gov.in/eprocure/app). Only on -line bid would be accepted.

Sl. No.	Name of work	Estimated cost in (Rs.)	Earnest Money in (Rs.)	Time allowed	Time and last date of submission of online bids	Opening date of bids
1.	<b>Maintenance of Fauna of Bio-Diversity Park, President's Estate, New Delhi 2017-18.</b>  <b>SH: Supply of Animal/Bird Feed</b>	<b>7,01,880/-</b>	<b>14,038/-</b>	<b>12 months</b>	<b>21.06.2017 2.00 PM</b>	<b>22.06.2017 2.30 PM onwards</b>

**ELIGIBILITY:**

The Tenders should engage the eligibility criteria by having a valid registration on the date of submission of bid as registered contractor of CPWD/(Class Horticulture) or a reputed suppliers/Specialized Agencies or Manufactures of the product as mentioned in BOQ.

  
**OSD (Hort)**  
*President's Garden*

TERMS & CONDITIONS

1. The tenderer shall quote their rates in the provided BOQ.
2. Unless otherwise specified in the Scheduled of Quantities, the rates of all the items of the work shall be considered as inclusive all charges like wages and all Statutory obligations towards ESIEPF etc. as per prevailing Labour Act and Transportation, Royalty and other Taxes etc. in case of supply of materials.
- 3(i) Tenderer has to furnish earnest money of Rs: 14,038 - deposit @ 2% of the estimated cost i.e. Rs. 7,01,880/- in the form of Demand Draft in favour of Pay & Account Officer, President's Secretariat. The contractor can deposit original EMD in the office of OSD (Hort) within the period of bid submission.
- 3(ii) The original EMD in the form of Demand Draft should be deposited in the office of OSD (Hort), President's Secretariat, Rashtrapati Bhavan within the period of bid submission. Receipt in this regard shall be issued in the prescribed format by the office of OSD (Hort).
- 3(iii) The EMD receipt issued on the prescribed format shall be uploaded to the tendering website by the intending bidder up to the specified bid submission date and time.
- 3(iv) The bid can also be submitted on Central Public Procurement Portal after deposition of original EMD in the office of OSD (Hort) within the period of submission.
4. The tender shall not be considered without earnest money in the form mentioned above.
5. The Successful tenderers shall deposit an amount equal to 5 % of the tendered value and accepted/ value of the work as Security Deposit in the form of Call receipt/Bankers Cheque/Demand Draft/Pay Order of a Scheduled Bank in favour of Pay & Account Officer, President's Secretariat.
6. The Earnest Money deposited along with tender shall be returned after receiving the aforesaid security deposit.
7. The earnest money of unsuccessful tenderes shall be refunded after the award of tender. No claim will be entertained for any delay in this regard.
8. The supply of animal feed shall be given as per direction of Officer-in-charge/ latest by 10<sup>th</sup> day of every month.
9. The animal feed should be in good quality & diseases free.
10. The rejected feed should be replaced immediately by the supplier at his own risk and cost.
11. Conditional tender in any form, will not be accepted.
12. The entry of vehicles/workers/supplied of materials into the Bio-Diversity Park (President's Estate) is through temporary entry passes to be made by the Security Office of the Bio-Diversity Park for which the contractor shall submit the details in advance. Workers with good conduct records only would be allowed to work.
13. The Department will not be responsible for any traffic permission.
14. The Department shall not be responsible for any injury partial or permanent or death of complain any worker at site due to accident or malfunctioning of the equipment or by negligence of the staff.
15. The Department shall be at liberty to discontinue/cancel agreement by serving one-week-notice without assigning any reason thereof. Decision of the OSD (Hort), President's Secretariat shall be final.
16. No compensation shall be payable to the Contractor for any damage caused by natural calamity (Rains, storms, earthquakes and other calamity) during the execution of work.
17. All applicable and prevailing taxes will be recovered from the Contractor bill as per Government orders.
18. If any Civil Masonry work Building, Road and Channels found damaged by the Contractor during execution the same will have to repair by the Contractor at his risk and cost, otherwise the complete cost will be recovered as intimated by the Civil Division concerned.
19. The contractor shall be responsible for to keep the working site clean and free from plastic bags/glass etc.

20. If any damage caused for public convenience/services, the same shall have to be repaired instant, failing which necessary recovery shall be made from the Contractor bill.
21. The contractor has to work in restricted area and in restricted time due to Security reason. He shall be bound by the instructions of security staff and Officer-in-charge in this respect.
22. Contractor shall provide name, father's name, residential address and other detail i/c photo as may be enquired by the security staff for issue of photo pass to the labour engaged on work.
23. The work shall be carried out as per CPWD specification with updated version (Vol I & II) and CPWD works manual (2014) shall be the reference documents for all purpose.
24. In case of any dispute or differences arise in between the contractor and the President's Secretariat, the decision of the Secretary to the President; Rashtrapati Bhavan shall be final and binding to both the parties.

I accept all the terms and conditions as laid down above.

3/12/2017  
OSD (Hort) 13/16  
President's Garden

(Signature of the Bidder)

## SCHEDULE OF QUANTITY

**Name of work** : Maintenance of Fauna of Bio-Diversity Park, President's Estate, New Delhi during 2017-18.

**SH: Supply of Animal / Bird Feed.**

Sl. No.	Description of items	Qty.	Unit	Rate	Amount
1.	Oat Grains	42	Qtls		
2	Maize Grains	42	Qtls		
3	Grains Husk, Mixed (Chilka)	42	Qtls		
4	Grams Husk(Choker)	42	Qtls		
5	Gram Grains	30	Qtls		
6	Meethi Khal	09	Qtls		
7	Haldi Powder	78	Kg.		
8	Salt	1.8	Qtls		
9	Kangni Grains	1.2	Qtls		
10	Bajra Grains	1.2	Qtls		
11	Murgi Dana	5.4	Qtls		
12	Banana	360	Each		
				<b>Or say Rs.</b>	

  
(U.D. Kukreti) 13/6/17  
OSD (Hort)  
President's Gardens

**PROFORMA FOR RECEIPT OF DEPOSITION OF ORIGINAL EMD**

Receipt of deposition of original EMD

(Receipt No. .... Date.....)

**Name of work : Maintenance of Fauna of Bio-Diversity Park, President's Estate,  
New Delhi during 2017-18.**

**SH: Supply of Animal / Bird Feed.**

NIT No. : 09/ep/Gdn/2017-18  
Estimated Cost : Rs. 7,01,880/-  
Amount of Earnest Money Deposit : Rs. 14,038/-  
Last date of submission of Bid : 21.06.2017 (2.00 PM)

Name of Contractor : \_\_\_\_\_

Form of EMD : \_\_\_\_\_

Amount of Earnest Money Deposit : \_\_\_\_\_

Date of submission of EMD : \_\_\_\_\_

Signature, Name and Designation of EMD

Receiving Officer OSD (Hort)/ Supdt.

President's Gardens/SO (Hort)/

ASO Along with office stamp

